

Information:

Drawer: Accounts Payable - Invoices

Vendor Number: 1088816

Vendor Name: Cengage Learning, Inc.,D/B/A Gale

Check Details:

Check Number: E0105985

Check Amount: \$ 1,214.32

Check Date: 3/4/2025

Invoice Details:

Invoice Number: 86930337

Invoice Date: 2/25/2025

PO Number: B0002211

Voucher Number: V0874845

Document Type: AP Invoice

Document Below

DIRECT ALL CORRESPONDENCE TO:
CENGAGE Learning
27555 Executive Drive, Suite 350
Farmington Hills, MI 48331
PHONE: 248-699-4253, 800-877-4253
FAX: 248-699-8061



BRINGING YOU RESOURCES FROM:

Gale
Macmillan Library Ref USA
Primary Source Microform

ORIGINAL INVOICE

NO. 86930337

Date 02/25/25

Page 1 of 1

Order No. 50970567S#

Federal ID No.: 59-2124491 Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001 Canadian Q.S.T#/T.V.Q.: 1023272543

ACCOUNT NO. 156699

ACCOUNT NO. 156699

BILL TO LARISA MILLER
COLLEGE OF DUPAGE
LIBRARY ACQ
425 FAWELL BLVD
GLEN ELLYN IL 601376708

SHIP TO LARISA MILLER
COLLEGE OF DUPAGE
LIBRARY ACQ
425 FAWELL BLVD
GLEN ELLYN IL 601376708

2/26/25 BO # 2211

QUANTITY		PURCHASE ORDER NUMBER	PAYMENT DUE	TERMS	FOB SHIPPING POINT			
		L MILLER	03/27/25	Net 30 Days	EXW			
SHIPPED	PENDING	ISBN	TITLE / AUTHOR / EDITION		PRICE	DISCOUNT	NET AMOUNT	
1		9781535878210	Your account has an established Standing Order for the product. This invoice is for the latest edition/volume of this product. Thank you for your Standing Order! GALE LIT CRIT: SOMETHING ABOUT THE AUTHOR V417		471.15	17.48	388.77	
1	Total Qty					SUBTOTAL		388.77
<div><div>Tax Information</div><div>Currency : USD</div><div>If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to MS.Certificates@Cengage.com. For other sales tax inquiries, contact MS.Tax@Cengage.com.</div></div>								
<div><div>PAY THIS AMOUNT</div><div>388.77</div></div>								

DETACH: THIS PORTION MUST BE RETURNED WITH YOUR PAYMENT

PURCHASE ORDER NUMBER	INVOICE DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NUMBER	PAYMENT DUE	AMOUNT DUE
L MILLER	02/25/25	86930337	156699	03/27/25	388.77

RETURN THIS STUB WITH PAYMENT TO:

MAIL CHECKS TO: Cengage Learning Inc / Gale
PO BOX 936754
ATLANTA, GA 31193-6754

WIRE TRANSFERS: Wells Fargo
ABA 121000248
ACCT 4437861156
SWIFT WFBUS6S

RETURN BOOKS TO:
CENGAGE LEARNING
Distribution Center
10650 Toeppen Drive
Location 04
Independence, KY 41051

*As of 04/01/16, Cengage accepts credit & debit cards for proforma and point
of sale orders only. To set up ACH or update your existing ACH information
for after invoice payments, email ACH vendor forms to clarky@cengage.com*

ALL CLAIMS AND SHIPPING ERRORS MUST BE REPORTED WITHIN 10 DAYS AFTER THE INVOICE DATE

From: [Brady, Scott](#)
To: [McIntosh, Jennifer](#)
Cc: [Hunnicut, Marianne](#); [Stock, Lisa](#)
Subject: RE: Vendor Invoicing Procedures
Date: Thursday, January 7, 2021 2:57:04 PM
Attachments: [image001.png](#)
[image002.png](#)

Hello Jennifer,

First off I do appreciate the time and thought you put into your email. I've added your concerns to a discussion we will be having with the Provost and Lisa Stock tomorrow afternoon. In the meantime, if you have invoices which are coming due, please send them onto Accounts Payable and let them know I approved them to come in that way while we work this all out. Thanks, Scott

Scott L. Brady, CPA
Interim Chief Financial Officer
College of DuPage
425 Fawell Blvd.
SRC 2130L
Glen Ellyn, IL 60137-6599
Direct: 630.942.2219
Email: bradys310@cod.edu



Disclosure Statement:

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From: McIntosh, Jennifer <mcintoshj144@cod.edu>
Sent: Thursday, January 7, 2021 10:41 AM
To: Brady, Scott <bradys310@cod.edu>
Cc: Hunnicutt, Marianne <hunnicut@cod.edu>; Stock, Lisa <stockl@cod.edu>
Subject: RE: Vendor Invoicing Procedures

Hi Scott,

Happy New Year—hope you had a restorative break.

I'm working through the implications of the procedural change you announced just before break with the Library acquisitions team. As procurement is an embedded, core function of the Library (ordering, receiving, and creating a controlled inventory of physical and virtual items), having vendors submit invoices to AP directly without our acquisitions team receiving/reviewing them first creates a number of problems. I'm hoping you may consider making an exception to this policy for

"Miller, Larisa" <millerl@cod.edu>

BO # 2211 Cengage Invoice 86930337

"Miller, Larisa" <millerl@cod.edu>

Wed, Feb 26, 2025 at 04:46 PM UTC

CC:

BCC:

BO # 2211 Cengage Invoice 86930337

Larisa Miller

Supervisor – Acquisitions

College of DuPage Library

425 Fawell Blvd.

SRC 2034

Glen Ellyn, IL 60137

630.942.3664

millerl@cod.edu

1 attachment

cengage invoice 86930337.pdf

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Vendor Name: Cengage Learning, Inc.,D/B/A Gale

Check Details:

Check Number: E0105985

Check Amount: \$ 1,214.32

Check Date: 3/4/2025

Invoice Details:

Invoice Number: 86930161

Invoice Date: 2/25/2025

PO Number: B0002211

Voucher Number: V0874979

Document Type: AP Invoice

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27555 Executive Drive, Suite 350
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 PHONE: 248-699-4253, 800-877-4253
 FAX: 248-699-8061



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Order No. 50970367S#

Federal ID No.: 59-2124491 Canadian G.S.T.#/T.P.S.: 14074 8831 RT0001 Canadian Q.S.T#/T.V.Q.: 1023272543

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SHIPPED		PENDING	ISBN	TITLE / AUTHOR / EDITION	PRICE	DISCOUNT	NET AMOUNT
1		9781535878838	Your account has an established Standing Order for the product. This invoice is for the latest edition/volume of this product. Thank you for your Standing Order!		656.10	29.63	461.70
1		9781535880053	GALE LIT CRIT: CONTEMPORARY LITERARY CRITICISM V549 GALE LIT CRIT: SHORT STORY CRITICISM V359		517.05	29.63	363.85
2		Total Qty	SUBTOTAL				825.55
<div><div>Tax Information</div><div>Currency : USD</div><div>If you are exempt and feel you have been charged sales tax in error, email a copy of this invoice and your sales tax exemption certificate to MS.Certificates@Cengage.com. For other sales tax inquiries, contact MS.Tax@Cengage.com.</div></div>							825.55
PAY THIS AMOUNT							825.55

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